



Kempner Volunteer Fire Department, Inc. MEMBERSHIP APPLICATION

APPLICANTS MUST BE 18 YEARS OLD AND LIVE WITHIN 15 MILES OF A KVFD STATION

Date: _____

APPLICANT:

First Name _____ Last Name _____ SSN _____

ADDRESS:

Street _____ Apt # _____ City _____ State _____ Zip _____

DRIVER'S LIC:

Lic. No. _____ State _____ DOB _____

CONTACT INFO:

H Phone _____ C Phone _____ W Phone _____

EMAIL ADDRESS: _____

Check the position for which you are applying. (See the attached position descriptions)

☐ FIREFIGHTER

☐ SUPPORT TEAM MEMBER

YES

NO

☐☐

Do you have prior firefighting training or experience? (If YES, please list. Use back of sheet if more space require

☐☐

Do you have any physical and/or medical issues that may limit your ability to fully participate in strenuous activity?
(If YES, please list. Use back of sheet if more space required.) _____

☐☐

Have you ever been convicted of, or have a case pending for, a felony or misdemeanor charge? (If YES, give date, jurisdiction, offense, and disposition of each case. Use back of sheet if more space required. **NOTE:** A may or may not disqualify you, but a false statement WILL. _____

List any skills, hobbies or interests you have that may benefit the fire department. (i.e.: carpentry, mechanical, clerical, digital technology, advertising, cooking, etc) _____

Failure to meet KVFD requirements may lead to dismissal. Examples include, but are not limited to:

- Setting a pattern of not responding to calls when available to do so.
- Failure to attend meetings, training sessions, maintenance sessions and other departmental functions.
- Failure to complete assigned tasks in a timely manner.
- Lacking integrity or behaving in a manner that would bring disrepute upon the Fire Department as an organization.

NOTE: Kempner Volunteer Fire Department performs background checks on ALL applicants.



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REFERENCES (at least 1 reference required)

REFERENCE 1:

First Name

Last Name

CONTACT INFO:

Phone

Phone (Alt)

Email

REFERENCE 2:

First Name

Last Name

CONTACT INFO:

Phone

Phone (Alt)

Email

EMERGENCY CONTACT INFORMATION (at least 1 POC required)

PRIMARY POC:

First Name

Last Name

CONTACT INFO:

Phone

Phone (Alt)

Email

SECOND POC:

First Name

Last Name

CONTACT INFO:

Phone

Phone (Alt)

Email

By signing this application, I attest that I have read and understand the requirements and responsibilities stated.

Signature of Applicant

Date

REVIEW & ACCEPTANCE PROCESS

1. A criminal background check of the applicant will be conducted.
2. Applicant will be interviewed by the Fire Chief or designee. The applicant will be contacted to schedule a mutually agreeable time.
3. The applicant will be invited to attend the next Business Meeting to be accepted for probationary status by the voting members of the department. Business Meetings are held in the Training Building of the Main Fire Station at 7:00pm on the 1st Monday of each month.



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POSITION DESCRIPTIONS

FIREFIGHTER

DESCRIPTION OF DUTIES

- ◇ Protect Life & Property
- ◇ Comply with valid orders
- ◇ Conduct yourself in a professional manner
- ◇ Fulfill all training obligations
- ◇ Attend scheduled meetings, training & maintenance
- ◇ Respond to emergency incidents
- ◇ Respond in correct vehicle & Personal Protective Equipment (PPE)
- ◇ Perform all post-incident maintenance & servicing
- ◇ Maintain all issued gear in serviceable condition
- ◇ Assist with special projects & events
- ◇ Report any equipment issues in a timely manner

QUALIFICATIONS

- ◇ Must be at least 18 years old
- ◇ Possess a valid driver's license
- ◇ Be physically, mentally & emotionally capable of completing assigned duties
- ◇ Desire for personal & professional growth
- ◇ Pass a criminal background check
- ◇ Must be able to participate
- ◇ May not be a volunteer with another local fire department
- ◇ Must live within 15 miles of a Kempner VFD fire station
- ◇ Accept responsibility for own conduct & actions

TRAINING PROVIDED

- ◇ SFFMA-Approved Training
- ◇ Professional Development
- ◇ On-The-Job Training

SUPPORT TEAM MEMBER

DESCRIPTION OF DUTIES

- ◇ Adherence to fire department safety standards
- ◇ Commitment to, and participation, in projects & events
- ◇ Provide on-scene rehabilitation & support for extended fireground operations & training evolutions
- ◇ Handle all tools, equipment & PPE in a safe & responsible manner
- ◇ Attend appropriate department meetings, maintenance & training sessions

QUALIFICATIONS

- ◇ Must be at least 18 years old
- ◇ Possess ability to work independently and with others
- ◇ Desire for personal & professional growth
- ◇ Pass a criminal background check
- ◇ Possess ability & knowledge to complete accepted tasks
- ◇ Accept responsibility for own conduct & actions

TRAINING PROVIDED

- ◇ On-The-Job Training
- ◇ Professional Development
- ◇ As needed for special projects



Kempner Volunteer Fire Department, Inc. MEMBERSHIP APPLICATION

MESSAGE FROM THE FIRE CHIEF

As Chief of the Kempner Volunteer Fire Department, I would like to share some things with you. Participation as a member of our department can bring personal rewards, satisfaction, raise self-esteem and give you a tremendous sense of accomplishment for a job well done. It will also provide your community with a valuable service that has the potential to touch us all.

I also want you to realize that a service in our department requires a serious commitment. The service provided by our volunteers is crucial and I hope you will find that you are able to contribute. We need people who are dedicated to helping others as part of our team.

Here are the basic requirements for a firefighter:

- 1 Complete this application and meet with me or my designee for an interview.
- 2 Submit to a complete criminal background check. Please keep in mind that, while not all documented violations will prohibit you from serving, lying about your record will lead to automatic disqualification.
- 3 Provide documentation of a successful completion of a recognized firefighter or EMS training program, or complete our department's objective-based introductory firefighter training, in accordance with SFFMA Guidelines.
- 4 At your own pace, but within 180 days, the following free on-line courses must be completed:
 - Complete the following NIMS courses: 100, 200, 700, 703, and 800
 - Complete the Traffic Incident Management System (TIMS) course
 - Complete "Courage To Be Safe" course
- 5 Decide if you can commit to becoming a Kempner Volunteer Fire Department firefighter.
- 6 Must obtain a Class "B" Exempt driver's license to operate the larger apparatuses (engines, tenders, heavy Brush trucks).

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- 1 Complete this application and meet with me or my designee for an interview.
- 2 Submit to a complete criminal background check. Please keep in mind that, while not all documented violations will prohibit you from serving, lying about your record will lead to automatic disqualification.
- 3 Provide documentation of a successful completion of a recognized firefighter or EMS training program, or complete our department's objective-based introductory support training.
- 4 At your own pace, but within 180 days, the following free on-line courses must be completed:
 - Complete the following NIMS courses: 100, 200, 700, 703, and 800
 - Complete "Courage To Be Safe" course
- 5 Decide if you can commit to becoming a Kempner Volunteer Fire Department firefighter.

When all of the above have been successfully achieved and you have shown a willingness to be involved with the department, you will be eligible for full Firefighter/Support status in Kempner Volunteer Fire Department. Welcome aboard and Good Luck.

DISCLOSURE AND AUTHORIZATION
[IMPORTANT – PLEASE READ CAREFULLY BEFORE SIGNING AUTHORIZATION]
DISCLOSURE REGARDING BACKGROUND INVESTIGATION

Employer: Kemper Volunteer Fire Department, Inc may obtain information about you for employment purposes from a third party consumer reporting agency. Thus, you may be the subject of a "consumer report" and/or an "investigative consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living, and which can involve personal interviews with sources such as your neighbors, friends, or associates. These reports may contain information regarding your credit history, criminal history, social security verification, motor vehicle records ("driving records"), verification of your education or employment history, or other background checks. Credit history will only be requested where such information is substantially related to the duties and responsibilities of the position for which you are applying. You have the right, upon written request made within a reasonable time, to request whether a consumer report has been run about you, and disclosure of the nature and scope of any investigative consumer report and to request a copy of your report. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by **C-Net Technologies, 3513 SW H.K. Dodgen Loop, Suite 204, Temple, TX 76502, (877) 742-0005, www.c-nettech.com**, or another outside organization. The scope of this notice and authorization is all-encompassing, however, allowing the Company to obtain from any outside organization all manner of consumer reports and investigative consumer reports now and throughout the course of your employment to the extent permitted by law. As a result, you should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

New York and Maine applicants or employees only: You have the right to inspect and receive a copy of any investigative consumer report requested by **Employer** by contacting the consumer reporting agency identified above directly. You may also contact the Company to request the name, address and telephone number of the nearest unit of the consumer reporting agency designated to handle inquiries, which the Company shall provide within 5 days.

New York applicants or employees only: Upon request, you will be informed whether or not a consumer report was requested by **Employer**, and if such report was requested, informed of the name and address of the consumer reporting agency that furnished the report. By signing below, you also acknowledge receipt of Article 23-A of the New York Correction Law.

Oregon applicants or employees only: Information describing your rights under federal and Oregon law regarding consumer identity theft protection, the storage and disposal of your credit information, and remedies available should you suspect or find that the Company has not maintained secured records is available to you upon request.

Washington State applicants or employees only: You also have the right to request from the consumer reporting agency a written summary of your rights and remedies under the Washington Fair Credit Reporting Act.

ACKNOWLEDGMENT AND AUTHORIZATION

I acknowledge receipt of the DISCLOSURE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of those documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by the Company at any time after receipt of this authorization and throughout my employment, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by **C-Net Technologies, 3513 SW H.K. Dodgen Loop, Suite 204, Temple, TX 76502, (877) 742-0005, www.c-nettech.com**, another outside organization acting on behalf of the Company, and/or the Company itself. I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

New York applicants or employees only: By signing below, you also acknowledge receipt of Article 23-A of the New York Correction Law.

Minnesota and Oklahoma applicants or employees only: Please check this box if you would like to receive a copy of a consumer report if one is obtained by the Company. ☐

California applicants or employees only: By signing below, you also acknowledge receipt of the NOTICE REGARDING BACKGROUND INVESTIGATION PURSUANT TO CALIFORNIA LAW. Please check this box if you would like to receive a copy of an investigative consumer report or consumer credit report at no charge if one is obtained by the Company whenever you have a right to receive such a copy under California law. ☐

Signature: _____ Date: _____